

**FORM
LB-20**

**RESOURCES
GENERAL FUND
(Fund)**

Columbia Soil and Water Conservation District

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2014-2015			
	Actual		Adopted Budget This Year 2013-2014		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2011-2012	First Preceding Year 2012-2013						
1	\$231,272.00	\$209,682.00	\$200,000.00	1. Available cash on hand* (cash basis) or	\$200,000.00	\$200,000.00	\$200,000.00	1
2				2. Net working capital (accrual basis)				2
3	\$19,274.00	\$18,828.00	\$18,000.00	3. Previously levied taxes estimated to be received	\$18,000.00	\$18,000.00	\$18,000.00	3
4	\$796.00	\$703.00	\$600.00	4. Interest	\$600.00	\$600.00	\$600.00	4
5		\$0.00		5. Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	\$0.00	\$1,965.00	\$5,000.00	7 Miscellaneous Income	\$8,926.00	\$8,926.00	\$8,926.00	7
8	\$37,500.00	\$74,433.00	\$72,000.00	8 OWEB/ODA - WTS grant	\$80,000.00	\$80,000.00	\$80,000.00	8
9	\$34,504.00	\$45,588.00	\$40,500.00	9 OWEB - LCRWC council support	\$40,500.00	\$40,500.00	\$40,500.00	9
10	\$8,867.00	\$35,919.00	\$40,000.00	10 OWEB - CREP grant	\$0.00	\$0.00	\$0.00	10
11	\$104,085.00	\$108,370.00	\$797,704.00	11 OWEB - Project grants	\$822,000.00	\$822,000.00	\$822,000.00	11
12	\$27,057.00	\$39,485.00	\$30,000.00	12 OWEB - small grants	\$30,000.00	\$30,000.00	\$30,000.00	12
13	\$0.00	\$0.00	\$10,000.00	13 OWEB/ODA - weed grants	\$0.00	\$0.00	\$0.00	13
14	\$86,110.00	\$64,498.00	\$500,000.00	14 Estuary Partnership - project grants	\$260,000.00	\$260,000.00	\$260,000.00	14
15	\$0.00	\$11,359.00	\$70,000.00	15 USFWS - partnership funds	\$86,000.00	\$86,000.00	\$86,000.00	15
16	\$0.00	\$56,866.00	\$96,000.00	16 BLM - Firewise	\$0.00	\$0.00	\$0.00	16
17	\$18,000.00	\$12,145.00	\$17,000.00	17 BLM - Invasive/native plant project	\$33,000.00	\$33,000.00	\$33,000.00	17
18	\$46,513.00	\$0.00	\$122,706.00	18 other federal/state/local grants	\$150,000.00	\$150,000.00	\$150,000.00	18
19	\$0.00	\$27,294.00	\$27,294.00	19 Rent from NRCS	\$27,294.00	\$27,294.00	\$27,294.00	19
20	\$0.00	\$0.00	\$0.00	20 ODFW R&E Program	\$44,000.00	\$44,000.00	\$44,000.00	20
21	\$0.00	\$228,839.00	\$0.00	21 NW Natural Gass				21
22	\$0.00	\$30,700.00	\$0.00	22 landowner contribution	\$10,000.00	\$10,000.00	\$10,000.00	22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	\$613,978.00	\$966,674.00	\$2,046,804.00	29. Total resources, except taxes to be levied	\$1,810,320.00	\$1,810,320.00	\$1,810,320.00	29
30		\$377,445.00	\$382,084.00	30. Taxes estimated to be received	\$395,000.00	\$395,000.00	\$395,000.00	30
31	\$371,256.00			31. Taxes collected in year levied				31
32	\$985,234.00	\$1,344,119.00	\$2,428,888.00	32. TOTAL RESOURCES	\$2,205,320.00	\$2,205,320.00	\$2,205,320.00	32

*Includes ending balance from prior year

DETAILED REQUIREMENTS

**FORM
LB-31**

GENERAL FUND

Historical Data				REQUIREMENTS DESCRIPTION	# of employees	Budget For Next Year 2014-2015			
Actual		Adopted Budget				Proposed By	Approved By	Adopted By	
Second Preceding	First Preceding	This Year				Budget Officer	Budget Committee	Governing Body	
Year 2011-2012	Year 2012-2013	2013-2014							
PERSONNEL SERVICES									
1	\$47,923.00	\$48,250.00	\$50,000.00	District Manager	1	\$65,520.00	\$65,520.00	\$65,520.00	1
2	\$36,771.00	\$33,000.00	\$33,000.00	Office Assistant	1	\$46,800.00	\$46,800.00	\$46,800.00	2
3	\$49,966.00	\$46,000.00	\$46,000.00	Resource Conservationist	1	\$53,040.00	\$53,040.00	\$53,040.00	3
4	\$13,444.00	\$32,051.00	\$33,000.00	Riparian Specialist/Conservation Specialist	1	\$39,520.00	\$39,520.00	\$39,520.00	4
5	\$27,150.00	\$28,374.00	\$33,000.00	Watershed Council Coordinator	1	\$39,000.00	\$39,000.00	\$39,000.00	5
6	\$12,410.00	\$3,778.00	\$20,000.00	Weed Technician	2	\$0.00	\$0.00	\$0.00	6
7	\$28,976.00	\$22,039.00	\$30,000.00	Payroll liabilities (district share of taxes)		\$26,000.00	\$26,000.00	\$26,000.00	7
8	\$17,835.00	\$29,420.00	\$21,000.00	Employee benefits		\$30,000.00	\$30,000.00	\$30,000.00	8
9	\$0.00	\$0.00	\$10,000.00	Retirement - employer contribution		\$6,500.00	\$6,500.00	\$6,500.00	9
11	\$0.00	\$1,977.00	\$9,318.00	Temporary employees and interns		\$10,000.00	\$10,000.00	\$10,000.00	11
12	\$0.00	\$0.00	\$10,000.00	Salary adjustments		\$10,000.00	\$10,000.00	\$10,000.00	12
13	\$2,489.00	\$2,348.00	moved to line 19	worker's comp insurance		\$3,212.00	\$3,212.00	\$3,212.00	13
		\$8,821.00	\$10,000.00	Overtime		\$10,000.00	\$10,000.00	\$10,000.00	
14	\$236,964.00	\$256,058.00	\$305,318.00	TOTAL PERSONNEL SERVICES		\$339,592.00	\$339,592.00	\$339,592.00	14
MATERIALS AND SERVICES									
15	\$53,562.00	\$31,643.00	\$50,000.00	Professional services		\$50,000.00	\$50,000.00	\$50,000.00	15
16	\$11,256.00	\$10,456.00	\$22,000.00	Office - utilities, telco, storage, maintenance, etc		\$22,000.00	\$22,000.00	\$22,000.00	16
17	\$0.00	\$0.00	\$15,000.00	Fuel/maint/repair of district vehicle and equipment		\$15,000.00	\$15,000.00	\$15,000.00	17
18	\$0.00	\$1,540.00	\$5,000.00	Meetings, workshops, events		\$5,000.00	\$5,000.00	\$5,000.00	18
19	\$4,594.00	\$2,198.00	\$9,000.00	Insurance		\$9,000.00	\$9,000.00	\$9,000.00	19
20	\$2,915.00	\$0.00	\$6,000.00	Office Supplies and non-capital equipment		\$6,000.00	\$6,000.00	\$6,000.00	20
21	\$0.00	\$8,974.00	\$12,557.00	Program supplies		\$12,557.00	\$12,557.00	\$12,557.00	21
22	\$2,107.00	\$4,027.00	\$6,000.00	Postage/delivery		\$6,000.00	\$6,000.00	\$6,000.00	22
23	\$2,300.00	\$1,969.00	\$6,000.00	Printing/production		\$6,000.00	\$6,000.00	\$6,000.00	23
24	\$0.00	\$9,515.00	\$8,000.00	Media, advertising, marketing		\$8,000.00	\$8,000.00	\$8,000.00	24
25	\$5,643.00	\$7,477.00	\$10,000.00	Dues, Subscriptions, licenses		\$10,000.00	\$10,000.00	\$10,000.00	25
26	\$5,908.00	\$5,253.00	\$13,000.00	Staff training and related expenses		\$13,000.00	\$13,000.00	\$13,000.00	26
27	\$1,800.00	\$0.00	\$5,000.00	Director training and related expenses		\$5,000.00	\$5,000.00	\$5,000.00	27
28	\$14,678.00	\$16,978.00	\$10,000.00	Staff transportation and related expenses		\$10,000.00	\$10,000.00	\$10,000.00	28
29	\$0.00	\$0.00	\$2,000.00	Volunteer/cooperator recognition		\$2,000.00	\$2,000.00	\$2,000.00	29
30	\$0.00	\$180.00	\$300.00	Bank fees and interest paid		\$300.00	\$300.00	\$300.00	30
31	\$0.00	\$0.00	\$4,000.00	miscellaneous operational costs		\$4,000.00	\$4,000.00	\$4,000.00	31
32	\$390,335.00	\$534,270.00	\$1,573,419.00	Contracted services		\$1,351,871.00	\$1,351,871.00	\$1,351,871.00	32
33			\$177,294.00	Building Loan Payments		\$185,000.00	\$185,000.00	\$185,000.00	33
41	\$538,588.00	\$634,480.00	\$1,934,570.00	TOTAL MATERIALS AND SERVICES		\$1,720,728.00	\$1,720,728.00	\$1,720,728.00	41
CAPITAL OUTLAY									
42	\$0.00	\$0.00	\$5,000.00	Office equipment		\$5,000.00	\$5,000.00	\$5,000.00	42

43	\$0.00	\$2,738.00	\$5,000.00	Field equipment	\$5,000.00	\$5,000.00	\$5,000.00	43
45	\$0.00	\$0.00	\$0.00	Property improvements	\$10,000.00	\$10,000.00	\$10,000.00	45
47	\$0.00	\$2,738.00	\$10,000.00	21 TOTAL CAPITAL OUTLAY	\$20,000.00	\$20,000.00	\$20,000.00	47
TRANSFERRED TO OTHER FUNDS								
48	\$0.00	\$0.00	\$0.00	Building Fund				48
49	\$0.00	\$0.00	\$0.00	Vehicle Fund				49
50	\$0.00	\$0.00	\$0.00	TOTAL TRANSFERS	\$0.00	\$0.00	\$0.00	50
51			\$45,000.00	OPERATING CONTINGENCY	\$45,000.00	\$45,000.00	\$45,000.00	51
	\$209,682.00	\$248,785.00		Ending balance (prior years)				
52			\$134,000.00	UNAPPROPRIATED ENDING FUND BALANCE	\$80,000.00	\$80,000.00	\$80,000.00	52
53	\$985,234.00	\$1,142,061.00	\$2,428,888.00	TOTAL REQUIREMENTS	\$2,205,320.00	\$2,205,320.00	\$2,205,320.00	53

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2014-2015				
	Actual		Adopted Budget This Year 2013-2014		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2010-2011	First Preceding Year 2012-2013							
PERSONNEL SERVICES									
1	\$101,263.00	\$112,450.00	\$123,558.00	1	District Operations	\$154,120.00	\$154,120.00	\$154,120.00	1
2	\$115,377.00	\$143,608.00	\$181,760.00	2	Field Operations	\$185,472.00	\$185,472.00	\$185,472.00	2
3	\$216,640.00	\$256,058.00	\$305,318.00	3	7 TOTAL PERSONNEL SERVICES	\$339,592.00	\$339,592.00	\$339,592.00	3
MATERIALS AND SERVICES									
4	\$72,532.00	\$112,688.00	\$333,857.00	4	District operations	\$368,857.00	\$368,857.00	\$368,857.00	4
5	\$486,380.00	\$521,792.00	\$1,654,713.00	5	Field Operations	\$1,351,871.00	\$1,351,871.00	\$1,351,871.00	5
6	\$558,912.00	\$634,480.00	\$1,988,570.00	6	14 TOTAL MATERIALS AND SERVICES	\$1,720,728.00	\$1,720,728.00	\$1,720,728.00	6
CAPITAL OUTLAY									
7	\$0.00	\$0.00	\$5,000.00	7	District Operations	\$15,000.00	\$15,000.00	\$15,000.00	7
8	\$0.00	\$2,738.00	\$5,000.00	8	Field Operations	\$5,000.00	\$5,000.00	\$5,000.00	8
9	\$0.00	\$2,738.00	\$10,000.00	9	21 TOTAL CAPITAL OUTLAY	\$20,000.00	\$20,000.00	\$20,000.00	9
TRANSFERRED TO OTHER FUNDS									
10	\$0.00	\$0.00	\$0.00	10	Transfer to Building Fund	\$0.00			10
11	\$0.00	\$0.00	\$0.00	11	Transfer to Vehicle Fund	\$0.00			11
12	\$0.00	\$0.00	\$0.00	12	25 TOTAL TRANSFERS	\$0.00	\$0.00	\$0.00	12
13			\$45,000.00	13	26 OPERATING CONTINGENCY	\$45,000.00	\$45,000.00	\$45,000.00	13
14	\$209,682.00	\$248,785.00		14	27 Ending balance (prior years)				14
15			\$80,000.00	15	28 UNAPPROPRIATED ENDING FUND BALANCE	\$80,000.00	\$80,000.00	\$80,000.00	15
16	\$985,234.00	\$1,142,061.00	\$2,428,888.00	16	29 TOTAL REQUIREMENTS	\$2,205,320.00	\$2,205,320.00	\$2,205,320.00	16

150-504-030 (Rev 2/12)