

PUBLIC COMMENT

No public comment

Richard Stellner

A copy of Richard's proposed District Manager job description draft and recruiting process was given to the Board. Richard explained that a few edits have been made to the job description since his last draft. He recommended a committee to assist with the recruiting process. Brief discussion was held regarding the District's Personnel Committee.

Motion: Bergman/Eagle moved to elect Lona Pierce to be an Associate Director. **Approved Motion passed by unanimous vote.**

Richard went on to explain his proposed recruiting/hiring process. He added that he would like the full Board to serve on the hiring panel during in-person interviews. Richard also explained that a second panel made up of the personnel committee and some staff would be encouraged. Discussion held. Randy would like Richard's contact information emailed to the Board so that the Directors can send Richard their thoughts/ideas for his suggested District Manager job description and recruiting process. Jason recommended that any ideas for Richard be sent by July 8, so that Richard's final District Manager job description can be reviewed at next month's meeting.

REPORTS**LCRWC**

Randy explained that the council's standard operations appear to no longer be valuable, adding that it doesn't seem like the council is seeing any fish improvements. Randy also explained that the council is in need of projects. Discussion held.

SBWC

Deb informed the Board that she has been doing a lot of outreach for both the council and the CSWCD. She would like to expand the outreach to Vernonia, Rainier, and Clatskanie. She added that she would like a smaller banner to take with her to the outreach events. Brief discussion held.

Motion: Bergman/ Eagle to approve the District purchase a small outreach banner. **Approved Motion passed by unanimous vote.**

OLD BUSINESS

- **Salary Table/Chart:** Nathan informed the board that he and Malysa reached out to local SWCD's to compile the Salary table and explained the chart to them. Brief discussion held.

Motion: Eagle/VanNatta to accept the Salary Table as presented. **Approved Motion passed by unanimous vote.**

NEW BUSINESS

- **Appoint Interim Manager:** Jason believes the Board should appoint an acting interim manager. He explained that he has been working closely with Nathan over the last few months. Randy inquired about Malysa Legg, Assistant District Manager. Discussion was held regarding the proposed title change for Malysa listed next on the agenda. Nathan explained that Malysa's job description would remain the same, but Malysa has requested to change her title from Assistant District Manager to Financial Manager. Discussion held.

Motion: Eagle/VanNatta to appoint Nathan as the interim District Manager. **Approved Motion passed by unanimous vote.**

Motion: VanNatta/Eagle to approve Malysa's job title change to Financial Manager. **Approved Motion passed by unanimous vote.**

REPORTS

BOARD

-Jeff discussed the weather in the Midwest, expressing his concerns for crops, especially corn. He explained that the Northwest has a moderate climate and encourages homeowners use their lawn/garden to grow corn or other crops. Discussion held.

-Bill mentioned that he will be handing out copies of the District's Newsletter, "The Dirt", at the Chamber of Commerce meeting on Friday.

-Deb asked if the District would be hosting a booth at the County Fair this year, adding that she would be interested in volunteering. Discussion was held. Deb also mentioned that she would like the Board to review the 5-year business plan before the District Manager hiring process begins.

STAFF

Nathan explained that the vacation policy has only been slightly followed for quite some time. He added that the policy is now being enforced but next week, all of the staff have requested to be out of the office on Friday, July 5th. With Thursday, July 4th being a holiday, the District will be closed. Nathan explained that there will be a notice posted on the social media websites, as well as a notice on the office door with his direct cell phone number on it. Brief discussion held.

Bill encouraged the Board to attend the upcoming SDAO (Special Districts Association of Oregon) conference. Discussion held.

Bergman/Eagle moved to adjourn meeting
MEETING ADJOURNED 8:52 PM

Respectfully Submitted by:

Jennifer Steinke

Jennifer Steinke, Office Assistant