



35285 Millard
Road
St. Helens, OR
97051

www.columbiaswcd.com

**Minutes of the
Columbia SWCD Board of Directors
Meeting March 16, 2022**

Directors Present:

Jason Busch, Chair
Debra Brimacombe, Vice Chair
Jeff VanNatta, Treasurer
Bill Eagle, Secretary
Sonia Reagan, Director (via Zoom)

SWCD Staff:

Nathan Herr, District Manager
Malysa Legg, Financial Manager
Selene Keeney, Sr. Resource Conservationist

Directors Absent:

Dave Freytag

**Natural Resources Conservation Service
(NRCS):**

Hannah Isaacs, District Conservationist

Associate Director:

Public:

Claudia Eagle
Lilli Shriver, LCE

CALL TO ORDER OF REGULAR BOARD MEETING: 4:02 PM

Prior Month's Minutes: Motion Eagle/Brimacombe to approve the Minutes from 03-16-22. **Approved Motion passed by unanimous vote.**

Financial Report: Motion Eagle/Brimacombe to accept financial Report from 02-28-22. **Approved Motion passed by unanimous vote.**

Bills to Pay: Motion VanNatta/Reagan approve to pay the bills. **Approved Motion passed by unanimous vote**

BILLS TO PAY (US Bank) March					
Ck #	Payee	Memo	Amount	Expenditure Splits	
				CSWCD	GRANT
2789	Lower Col. Engineering	Conyers Creek Project	\$1,306.25	\$0.00	\$1,306.25
2790	Pershing LLC	Retirement Payment	\$2,320.26	\$2,320.26	\$0.00
2791	Deer Island Nursery	Plants for projects	\$1,322.00	\$0.00	\$1,322.00
2792	Umpqua Valley Financial	Annual Audit FY 2020/21	\$15,000.00	\$0.00	\$15,000.00
2793	US Bank Visa	Charges 02/02/22 - 03/02/22	\$4,695.47	\$4,695.47	\$0.00

APPROVED 04.20.22

NEW BUSINESS

- **Credit Card:** Nathan talked about changing credit cards like previously discussed in past meetings. Per policy, if we are wanting to open a new card and cancel the old, we need a motion from the board. Discussion held. **Motion VanNatta/Eagle** Open an Amazon credit account and close US Bank card. **Motion passed by unanimous vote.**
- **Contracts/Cooperators:** Board received copies of one contract and two cooperators:
 - Professional Service Contract for Construction Services with Aquatic Contracting for the Carcus Creek Project. Discussion held **VanNatta/Eagle** Approve Contracts as presented. **Approved Motion passed by unanimous vote**
 - Dana Hestekin, 13 acres in Deer Island
 - Mark Harrison, 37 acres **Eagle/Reagan** Approve new Cooperators **Approved Motion passed by unanimous vote.**

REPORTS (cont.)

- **BOARD**
 Deb would like to make sure we get the process for an annual review to take place for the District Manager. Discussion held. Bill is the head of the Personnel Committee and will move forward getting that together. Master Gardeners is holding their Spring Fair (an edible plant sale) April 30 from 9-3 at the Fairgrounds Pavilion. Deb would also like to see the volunteer committee restarted. Discussion held. Nathan will get a meeting on the calendar. Jason talked about the Nehalem Valley environmental changes he has seen this year while farming.

Eagle/ Reagan moved to adjourn meeting
MEETING ADJOURNED 5:43

Respectfully Submitted by:
Nathan Herr, District Manager

