

PUBLIC COMMENT

No public comment.

GUESTS

Brenda Sanchez and Mike Powers joined the meeting to discuss upcoming changes with the North Coast Basin Plan. Mike explained that the rules and guidelines will remain the same, just the plans are changing. He held a discussion on what the chapters of the plan will look like. Mike also explained that the plan is just a quick guide to get producers started. He believes that the SWCD and NRCS staff are more efficient at helping the producers learn and understand. Brenda mentioned that there will be a Save the Date out soon regarding the plan meeting.

Mike also discussed the further attempts ODA is taking on focus and compliance efforts. They are hiring more employees and are creating a plan to no longer be complaint-based. Handouts were given to the board and staff with a map of the Strategic Implementation Areas for 2015/2016 and a map of the state that shows the areas of priority. Another handout was given, Agricultural Water Quality Management Program Strategic Implementation Area: Upper Nehalem River (Lundgren, Calvin, and Fishhawk Creeks) in Columbia County, which explains the purpose and methods, implementation process and timeframe, the strategic implementation area description and provides the SIA Summary as of 06/06/16. Mike explained that a letter was mailed to the land owners that are in the low, mild, and moderate lands that encouraged them to contact SWCD. Follow-up is planned to happen after August 1st.

OLD BUSINESS

- **New Hires:** Kari provided an update to the board on hiring a new Resource Conservationist. Malysa, Kari and Nathan have held one round of interviews and advanced two applicants. One field interview has been completed and the second will take place tomorrow. The job posting for a 3rd RC closed yesterday evening. Lona requested that a copy of the job descriptions be emailed to the board.
- **Loan Refinance:** Kari informed the board that the paperwork was submitted and the process closed May 4th. She refinanced the loan for 5 years as discussed. Kari also explained that the loan should be paid off before 5 years.
- **Job Description Updates:** Kari stated she will send out the Resource Conservationist job descriptions to the board tomorrow. Discussion was held regarding Malysa's job description update to Assistant District Manager. Lona asked why the position has odd hours, Kari explained that Malysa's position works the finances and most of the agencies she needs to be in contact with are on the east coast. Discussion was held regarding the description listing the days/hours. Board agreed that the description doesn't need to have those details.

Motion to approve job description update with the removal of what hours/days worked. Bergman/VanNatta to approve. **Approved Motion passed by unanimous vote.**

- **RCPP (Regional Conservation Partnership Program)** Kari stated we are still waiting on a signed, finalized agreement from NRCS. Once received, then spending can happen. The first step that needs to be taken is the watershed plan. The SWCD is hiring Tyler Joki to put the plan together. Kari explained that Tyler is familiar with NRCS and RCPP and he understands that it is an implementation. The first meeting will be held June 22nd at the SWCD office. Kari believes this will take about 4-5 months. Public meetings and hearings are required before they are able to go to the NRCS chief for approval. Randy asked when the common sense is coming into play with the "wood issue". Kari explained all sides of the arguments regarding what wood should be used. She stated she would like to find out what is needed and would work best and doesn't believe there is an exact answer, or common sense for a solution. Discussion was held regarding what type of

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wood would be best. Lona asked if the wood being used is monitored or if there are ever any problems. Kari stated that yes, the wood is monitored and there have not been any issues, nothing washing down the stream. Lona is curious if the wood is being monitored by age or species, as that may have effect on what works best. Kari stated the wood is not measured by age or species but has tags.

- **EWP:** Kari stated that the grant agreement was signed June 3rd and the money will be available June 6th. The grant is for \$1.5 million. SWCD was planning to help sponsor Clatsop County like they have in the past however, Clatsop county does not currently have any projects that the district could help sponsor. Instead, Kari would like to help sponsor a project for Tillamook. Craig asked what the project is, Kari explained that it is a streambank restoration and they plan on the residents matching 25%. Lona asked if there will be any problems. Kari said no, Tillamook will be managing the project, we will just be supporting the funds.

Motion to assist Tillamook with stream bank restoration. Ellis/Bergman to approve. **Approved Motion passed by unanimous vote.**

Kari also mentioned that IFA, Infrastructure Finance Authority, is available to us. Current projects include the sewer line and pump station in Scappoose, the stream bank and City Park in Clatskanie and the sediment removal which IFA funding can be used for. Kari told the board that the intake form is already in to the city. An IGA, Intergovernmental Agreement, for the three cities and the county is needed. Kari believes she will have a signed IGA this week from Scappoose and Clatskanie. She has also been working on receiving an IGA from Rainier. Multiple meetings have been held with Rainier regarding the issue though she still does not have a signed IGA. SWCD is asking 25% (\$171,000), from Rainier for the project. If the city says no to the IGA the landowners have agreed. Kari is hopeful she will have the signed IGA on Monday.

Discussion was held on what to do if Rainier says “no”. The board asked if there is a point to walk away from the project however, the landowners are the ones who would be left with the issue. The board believes that the city doesn’t think this is their issue and seems unwilling to help with a solution. Bringing in some politicians was suggested. Kari will be in contact with IFA and will know more next week.

- **OACD:** Discussion was held regarding whether or not the SWCD should pay their due’s to OACD. Randy stated that if more SWCD’s “bail out” then the OACD will no longer exist. He believes the district should coast along and see what happens for now. Bill stated that he wonders if OACD knows they’re unhappy. Randy hopes some good will come from the conference calls. Bill also mentioned that if the Board wants something on the agenda, we should call OACD ahead of time to have it added. Randy thinks that if you have something to say, you should just say it. He also stated that the OACD is not what it used to be and believes it is due to the board members having occupations outside of farming, adding that the farming community has really changed. Dave agreed and said that the district has changed drastically as well. Kay C believes it’s just disappearing.

NEW BUSINESS

- **Adopt Budget for 2016/17 FY:** Budget Resolution reviewed. Kari mentioned that there needs to be a change to Materials and Services under the General Fund. Grant was received, changing the amount from \$2,807,300.00 to \$2,987,300.00 resulting in the total Appropriations changing from \$3,868,800.00 to \$4,048,800.00.

Motion Bergman/Pierce to approve change to budget resolution for 2016/17. **Approved Motion passed by unanimous vote.**

Craig asked that a copy with the changes be sent to the board. Bill read the agreement and adopted budget for 2016/17.

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Motion: Pierce/Ellis to adopt budget for 2016/17. **Approved Motion passed by unanimous vote.**

- **Auditor for 2015/16 FY:** The district received no other bids than Dennis Connor for the upcoming audit. Kari stated the typical documents that need signed by the board will be at next month's board meeting. The price has already been determined and locked and will match last year's. Craig asked if there will be a late penalty. Kari explained that the district cannot financially penalize. Extensions are allowed in Oregon. Discussion was held regarding the need of hiring someone reliable and to have a contract written.

Motion: Freytag/Pierce to approve hiring Dennis Connor for the 2015/16 Audit.

Vote: YES – Pierce, Eagle, VanNatta, Bergman, Freytag NO - Ellis

Approved motion Passed.

- **Elections:** Board elections are just around the corner. Dave, Bill, Craig and Jason's position are up. Bill stated that the board needs an active Vice President. Kari told the board she recently spoke with Jason who would like to run again. He is very busy during baseball season but would like to attend more often once the season is over. Craig stated he still needs to think about re-running. He has been spending a lot of time in Europe and really enjoys being over there.
- **Satellite Office Rainier/Clatskanie:** Kari mentioned to the board that the district office is quickly being outgrown and that the use of an additional, small office is needed. She explained that when the district office was being planned, they never expected to have as many employees as they do. It was expected that NRCS would only have one full-time staff and one part-time. They currently have two full-time staff, one part-time, and recently posted an opening for an engineer. The district loves having NRCS in the building, they are a great asset to the SWCD as well. However, the district will have three full-time Resource Conservationists and Jenny, who is part time. Kari is proposing the idea of having a small, non-traffic office in North County; Rainier or Clatskanie. She has been looking around at 600 sq. ft office spaces and found that they are around \$500-\$600 per month, with utilities. Internet would be needed as well and would be additional. KC believes that fixing the shop would be cheaper, Kari stated she has spoken to Al Petersen about upgrading the shop and is waiting to receive a proposal. The shop needs a bathroom and running water and there will soon be an extra NRCS vehicle as well. Bill stated we need water in the shop anyway for the truck and equipment. Dave mentioned building an outside space for the additional vehicle that has a lock. Lona asked how often the additional office would be used and if it would be useful to have. Kari explained that it would be nice to have a space in North County since that is where most of the projects are taking place. She stated that the District office would still be her main office and that there would be a staff meeting once a week at the main office. Craig asked Kari how long the space would be needed, Kari said 2-5 years, depending on the projects. Dave asked if the extra space would be a public or private office, Kari stated it will be private. There will be no customers walking in or any meetings held at that office. Craig asked if there is any preference over Rainier or Clatskanie, Kari said no.

REPORTS

KARI

Kari has been staying busy with meetings with staff, politicians, etc. She will be attending a meeting tomorrow regarding Coastal Coho.

Randy stated that the Nehalem knotweed issue needs to be brought up at the Coastal Coho meeting. With how much knotweed is by the river he doesn't believe that there is enough oxygen or room in the water for the fish. He said that the issue begins at Jewel, where the river starts into the canyon it

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really gets bad. It is the worst knotweed problem Randy has ever seen. He also mentioned that the Nehalem was never a Coho river, that it mainly has trout.

Kari went on to discuss her attempts at building a relationship with the city of Scappoose. She believes it is going well. The city would like to have the district involved in every discussion regarding natural resources and help with writing permits.

IENN

Jenn has been staying busy around the office. She has been cleaning and organizing the cabinets and closets in the office and has been highly involved in helping plan the 70th Anniversary Celebration. She is really enjoying being with the district.

LCRWC

Margaret wanted to bring attention to Mayger Beach. She stated there has been a lot of vandalism, garbage and criminal activity. ODFW was contacted and Tom Murtagh held a meeting at Quincy Grange to discuss public access. In order to allow law enforcement, signage citing rules (no camping, littering, etc.) were posted to the area. Large boulders were also placed to prevent vehicle use past a certain point, which Margaret mentioned were smashed within a week. Oregon State Police are now aware and involved in keeping close attention to the area.

Margaret also reminded the board and staff to watch out for bicyclers on Saturday as they will be on the highway, and also about the Kiwanis Parade.

BOARD

Craig discusses the difference in price for milk in the Oregon vs. milk in Germany. He stated it is about the same. He also mentioned that Germany is facing extreme weather; they had about 1/3 of their annual rainfall within 3-4 weeks.

Bill expressed his excitement that he was able to sign a request for over \$2 million.

KC discussed his visit to Europe. He looked at tree farms in Norway and Sweden and was surprised that they didn't have a lot of cattle. He also mentioned that their tree farms were not used for logging at first, but for steel and coal.

Kari brought notice to the new poster in the Meeting Room. Crystalyn Bush has put together a great poster that explains what the district does with some examples of projects.

Ellis/Freytag moved to adjourn meeting

MEETING ADJOURNED 9:25 PM

Respectfully Submitted:

Jennifer Steinke

Jennifer Steinke, Office Assistant