



## REPORTS

### NRCS (Natural Resources Conservation Service)

Don informed the Board that about 25 EQIP (Environmental Quality Incentives Program) applications were approved this year for Columbia County. He also explained that the Forest Diversity program will be moving from Clatskanie to the Milton Creek-Scappoose area. He added that there will be outreach efforts to the UNWC (Upper Nehalem Watershed Council) and SBWC as well as landowners in the area. Don also discussed the RCPP (Regional Conservation Partnership Program) meeting that was held last night. He added that the public comment period is still open for about two more weeks. Bill asked Don how his workload is compared to other service centers, discussion was held.

### LCRWC (Lower Columbia River Watershed Council)

Randy explained that the council did not have a meeting this month, but that there is a lot going on. Brief discussion held.

### SBWC (Scappoose Bay Watershed Council)

Deb explained that the Watershed Council has been busy moving their Nursery beds away from the school building.

### OLD BUSINESS

- **District Manager Job Description:** Nathan explained that Richard Stellner had suggested minor changes to the description, pointing them out to the Board. Discussion was held.

**Motion: Eagle/VanNatta** to accept the District Manager job description. Randy asked if the District has a policy to amend the job description later on if needed. Brief discussion was held. Jason added that he spoke with Nathan, Richard, and Bob Salisbury regarding the Board's voiced concerns, and that they sound more like policy change concerns, not concerns with the job description. He would like to address these concerns at another time. **Approved Motion passed by unanimous vote.**

- **District Manager Recruitment:** Jason explained to the Board what the current charging process for Bob Salisbury and Richard Stellner looks like for the District. Brief discussion was held. Jason added that he had asked Nathan and Malysa Legg to create a recruiting process for the District if they were to handle the process without Richard (option 2). Discussion was held. Nathan explained that the new proposal doesn't exclude Richard, and that he believes it would be beneficial to have Richard involved in certain areas. Discussion held.

A copy of Richard's Engagement Letter was given to the Board. Nathan explained that the last Human Resources Services Engagement that was signed has expired. Further discussion was held. Nathan reminded the Board that they would need to approve a recruitment process before the District can move forward, such as posting the job. He also added that both recruitment processes involve a sub-committee. Jason reached out to Lona Pierce, but she would rather the District keep looking, and recommended Duane Meisner.

**Motion: Van Natta/ Eagle** to accept Recruiting Process option two, with the proposed timeline as written. **Approved Motion passed by unanimous vote.**

Jason appointed Jeff, Bill, Deb and Malysa for the Hiring Sub-committee, adding that the invitation will be extended to Don if he is willing and able to join.

Jason appointed Jeff as Chair of the sub-committee.

### NEW BUSINESS

- **OACD Dues approve to be paid in August:** Nathan explained that the dues are \$5,000 and will need to be returned by August 31. He added that Malysa can have the check ready by August's meeting on the 21<sup>st</sup>.

**Motion: Eagle/Bergman** to accept paying the OACD dues. **Approved Motion passed by unanimous vote.** Brief discussion held.

- **Annual Meeting 2018/19 Resolution:** Jason read Resolution No. 19/20-001 aloud to the Board, stating that the Annual Meeting for 2018/19 will be held on January 15, 2020 at 6:30 pm.

**Motion: Van Natta/ Eagle** approve to adopt Resolution No. 19/20-001 for the CSWCD's Annual Meeting.

- **Contracts:** Jeff explained that once a District Manager is hired, he believes it would be beneficial for each Board Member to take them around the zone that they represent, and introduce them to the community. Brief discussion held.

**Motion: Van Natta/ Bergman** to approve Richard Stellner's new engagement letter (effective immediately). **Approved Motion passed by unanimous vote.**

### REPORTS

#### BOARD

-Dave mentioned that he went to the Fair today and saw the District's plant set-up.

-Bill explained to the Board that he believes the District should allow their employees to plug in their hybrid cars, adding that there isn't a difference in the electricity bill. Discussion was held.

**Motion: Eagle/Bergman** to approve that the District adds a benefit for employees to plug in their electric cars. **Approved Motion passed by unanimous vote.**

-Jeff mentioned that with some help from Nathan, the District now has a presence at the fair. He explained the work that he put in to the flower beds in front of the Ag building, adding that there are a variety of plants used in the District's restoration projects. Brief discussion held.

#### STAFF

Nathan explained that he spoke with ODA regarding the motion made last month to appoint Lona as an Associate Director. He discovered that since she is a past Board member, she can not serve as an Associate Director, but would need to be a Director Emeritus. Discussion held.

*Eagle/Freytag moved to adjourn meeting*  
**MEETING ADJOURNED 8:35 PM**

Respectfully Submitted by:

*Jennifer Steinke*

Jennifer Steinke, Office Assistant