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Minutes of the Columbia SWCD Board of Directors Meeting December 16, 2020

Directors Present:

Jason Busch, Chair Jeff VanNatta, Treasurer Bill Eagle, Secretary Dave Freytag, Director (via Zoom) **Directors Absent:**

Debra Brimacombe, Director

SWCD Staff:

Nathan Herr, DM Jennifer Chavez, OC

CALL TO ORDER OF REGULAR BOARD MEETING: 4:06 PM

Prior Month's Minutes: Motion Eagle/VanNatta to approve the Minutes from 10-21-20 as presented. **Approved Motion passed by unanimous vote.**

Financial Report: **Motion Eagle/VanNatta** to accept financial Report from 11-30-20. **Approved Motion passed by unanimous vote**.

Bills to Pay: **Motion Eagle/VanNatta** approve to pay the bills with total amount \$53,286.15. **Approved Motion passed by unanimous vote.**

BILLS TO PAY (US Bank) October 21, 2020					
				Expenditure Splits	
Ck#	Payee	Memo	Amount	CSWCD	GRANT
2643	Pershing LLC	Retirement Payment	\$1,846.76	\$1,846.76	\$0.00
2644	Aquatic	Fishhawk Lake SIA Project	\$1,230.00	\$0.00	\$1,230.00
2645	Bemis Printing	Printing and mailing of Annual Report	\$1,626.42	\$0.00	\$1,626.42
2646	David Evans & Associates	Apiary Road Project	\$17,990.90	\$0.00	\$17,990.90
2647	Deer Island Nursery	Hazel Road Small Grant Project	\$835.00	\$0.00	\$835.00
2648	Drake's Towing	Yankton Holly Removal Small Grant	\$9,375.00	\$725.00	\$8,650.00
2649	US Bank Visa	Charges 11/03/20 - 12/02/20	\$12,179.12	\$12,179.12	\$0.00
2650	Annie Christenson	Plant Reimbursement Hazel Road	\$144.00	\$0.00	\$144.00
2651	LCEP	Water Monitoring Project	\$3,288.81	\$3,288.81	\$0.00
2652	Ash Creek	Clatskanie Floodplain & Natures Acres	\$4,770.14	\$0.00	\$4,770.14
		SUBTOTALS >>>>>	\$53,286.15	\$18,039.69	\$35,246.46
TOTAL REQUESTS >>>>>>>>>>>>>					\$53,286.15

PUBLIC COMMENT

There was no public comment.

REPORTS

NRCS

Discussion was held regarding Don retiring. Bill mentioned that he would like NRCS staff to attend the Board meetings, adding that they could use Zoom. Jeff asked if the new soil conservationist has started, she has. Brief discussion was held.

SWCD Staff

Nathan informed the Board that the District was awarded the funding for the HEPA (High Efficiency Particulate Air) filters through the SDIS (Special Districts Insurance Services) safety grant. He also added that the two large grants that the District applied for in the fall, one with the Lower Columbia River Watershed Council (LCRWC), were approved at the regional level. Brief discussion was held.

OLD BUSINESS

- Oregon Association of Conservation Districts (OACD) Dues: Bill asked what would happen if the District chose to not pay the dues. Discussion was held. Nathan mentioned that he received an email from Terri Preeg Riggsby, Chair of West Multnomah SWCD's Board and President of OACD to inquire why the District has not yet paid. Bill would like someone from OACD to talk with the Board to explain why the dues are important. Nathan will email them to see if he can get someone to talk with the Board. Jeff asked if OACD has a plan for someone to takeover Randy's position. Discussion was held.
- **CSWCD Annual Meeting:** Nathan explained that he would like to hear the Board's thoughts for the annual meeting with the State's current COVID-19 restrictions. Discussion was held. The Board would like to incorporate the Annual Meeting into January's regular Board Meeting.
- **Annual Meeting:** The Board was given a copy of Resolution No. 20/21-001, establishing the date for the District's Annual Meeting for 2019/2020 be held on January 20, 2021.

Motion: VanNatta/Eagle to approve Resolution No 20/21-001 as submitted. **Approved Motion passed by unanimous vote.**

- **COVID Update:** Nathan explained that after Thanksgiving, OSHA (Occupational Safety and Health Administration) released temporary COVID guidelines. Discussion was held regarding an exposure risk assessment and an infection control plan.
- **COVID-19 Notification Policy:** The Board received a draft COVID notification policy to be in place as long as the temporary guidelines. Brief discussion held.

Motion: Eagle/VanNatta to approve the COVID-19 Notification Policy as presented. **Approved Motion passed by unanimous vote.**

• **COVID-19 Emergency Leave Policy Extension:** Nathan explained that the COVID employee benefits policy will now need to be extended to January 31, 2021.

Motion: Eagle/VanNatta approve the COVID-19 policy extension. **Approved Motion passed by unanimous vote.**

• **Zone 5 Vacancy:** Nathan explained that there has been interest in the Zone 1 Director position, but is no longer seeing much interest for Zone 5. He encourages anyone interested to attend the Board Meetings. Brief discussion held.

NEW BUSINESS

- **Merrill Creek Fish Ladder:** ODFW (Oregon Department of Fish and Wildlife) contacted the District regarding a fish ladder on Merrill Creek that they would like to see replaced and under new ownership. Discussion was held. Nathan will respond to ODFW.
- SDAO (Special Districts Association of Oregon) Annual Conference: Nathan informed the Board that the meeting is entirely virtual and free this year. They would still like attendees to register. Brief discussion held.

REPORTS

BOARD

-Jeff recently purchased a power harrow, explaining that it is like a rototiller but doesn't compact the soil or kill worms. He added that he would be willing to do a demonstration and help discuss small plot gardens if there was enough interest. Brief discussion held.

Eagle/VanNatta moved to adjourn meeting MEETING ADJOURNED 5:03 PM

Respectfully Submitted by:

Jennifer ChavezJennifer Chavez, Outreach Coordinator