



**Minutes of the
Columbia SWCD Board of Directors
Meeting July 18, 2018**

Directors Present:

Kay C. VanNatta, Treasurer
Randy Bergman, Secretary
Bill Eagle, Vice Chair
Dave Freytag, Director
Lona Pierce, Chair
Jason Busch, Director

Directors Absent:

Craig Ellis, Director

SWCD Staff:

Kari Hollander, DM
Jennifer Steinke, OA

Watershed Councils:

Marilyn VanNatta, LCRWC

Guests:

Claudia Eagle
Bob Salisbury
Eric Nusbaum

WORK SESSION 6:00 PM to 7:30 PM

Introductions were made.

Board Assessment – Eric Nusbaum

Eric reminded everyone he is facilitating the Board's self-assessment on behalf of the Special Districts Association of Oregon (SDAO) model. He explained the process; he will ask the questions for the Board to discuss and will make notes to later create a consultant recommendation that will come back to the Board. He also mentioned that there will be a 60-day follow up and a 90-day email follow up. Brief discussion.

Assessment held. Report to follow in the next couple of weeks.

CALL TO ORDER OF REGULAR BOARD MEETING: 7:40 PM

Prior Month's Minutes: Motion Busch/Eagle to approve the Minutes from 06-20-18. **Approved Motion passed by unanimous vote.**

Financial Report: Motion VanNatta/Eagle to accept financial Report from 06-30-18. **Approved Motion passed by unanimous vote.**

Bills to Pay: Motion VanNatta/Busch approve to pay the bills. **Approved Motion passed by unanimous vote.**

- **Fair Booth:** Board members that were volunteering at the Fair Booth were given their tickets. Kari mentioned that the fair is going well with a steady flow of foot traffic stopping by the booth. She added that she received a lot of great feedback about the Ag building and the new floor while she was at the booth.
- **County Payment for Clatskanie #2 Project:** The payment process is finally moving forward. The County Counsel had an agreement pulled together and Kari expects to receive the payment by mid-August.
- **Elections – Zone 1, Zone 3, At-Large 2:** Kari reminded the Board that Kay C., Randy and Lona's positions will be up for re-election this year.
- **RCCP – Watershed Plan:** Still in process. The rules and regulations with NRCS changed on June 1st, but our Watershed Plan is grandfathered into the former rules and regs. Kari is hoping it will be complete by October. KC asked for a copy of the plan, Kari said she will email it to the Board when NRCS releases the draft back to us.

NEW BUSINESS

- **District's Attorney:** Robert 'Bob' Salisbury introduced himself to the Board. He explained that he has done a lot of work in the area and attends the Port of St. Helens' meetings. He reminded the Board not to 'reply all' directly to emails involving all Board Members, as that could become a meeting. He also reminded the Board not to discuss salaries in tonight's Manager Evaluation.
- **November Meeting cancel/re-schedule:** Kari informed the Board that November's meeting falls on the evening before Thanksgiving. Brief discussion held.
Motion: Eagle/Busch to approve moving November's Board Meeting to Wednesday, November 7. **Approved Motion passed by unanimous vote.**
- **Annual Meeting:** Lona read the Resolution to establish the date for the CSWCD's Annual Meeting aloud to the Board stating that the Annual Meeting for 2017/2018 will be held on January 16, 2019 at 6:30 pm.
Motion: Eagle/Busch to approve the Annual Meeting. **Approved Motion passed by unanimous vote.**

REPORTS

BOARD

- Bill plans to attend the upcoming Coffee of Commerce meeting next week and asked for any outreach material he could take to the meeting.
- KC informed the Board that the Logging Fire Hazard is currently at a level 2 but expects it to reach a level 3 next week. He added that there have been a lot of lightning strikes this summer, more than previous years. Brief discussion held.
- Randy reminded the Board that the OACD Director that was hired earlier this year resigned. He added that there was a proposition to hire a full-time office assistant. Discussion was held.

STAFF

Kari mentioned that SOLVE (Stop Oregon Litter and Vandalism) contacted her, stating they have a group of volunteers wanting to perform a litter clean up in Rainier. She added that she reached out to the District's partners and there have been quite a few responses with ideas.

MANAGER EVALUATION

Kari requested that the Executive Session be an Open Discussion. Kari read through the 2017 – 2019 CSWCD Work Plan. Discussion was held. The Board is generally very pleased with how Kari has been doing. Lona mentioned that she has noticed improvements in the partnerships and relationships within the District as well as improvements with outreach such as Social Media pages and the Newsletter. She also requested that the Board is made aware when staff plan to be out in the field so they can visit project sites. Randy mentioned that he would like Kari to send an email to the Board once a month to keep them up to date on the District's activities.

Brief discussion held.

Bergman/Eagle moved to adjourn meeting

MEETING ADJOURNED 10:12 PM

Respectfully Submitted by:

Jennifer Steinke

Jennifer Steinke, Office Assistant