

35285 Millard Road St. Helens, OR 97051

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Minutes of the Columbia SWCD Board of Directors Meeting February 16, 2022

Directors Present: Debra Brimacombe, Vice Chair Bill Eagle, Secretary Sonia Reagan, Director (via Zoom) Dave Freytag, Director

Directors Absent: Jeff VanNatta, Treasurer Jason Busch

Associate Director: Michael Calhoun (via Zoom) **SWCD Staff:** Nathan Herr, District Manager Malyssa Legg, Financial Manager Selene Keeney, Sr. Resource Conservationist

Natural Resources Conservation Service (NRCS): Hannah Isaacs, District Conservationist

Public: Claudia Eagle

CALL TO ORDER OF REGULAR BOARD MEETING: 4:04 PM

Prior Month's Minutes: Motion Eagle/Reagan to approve the Minutes from 01-19-22. Approved Motion passed by unanimous vote.

Financial Report: Motion Eagle/Reagan to accept financial Report from 01-31-22. **Approved Motion passed by unanimous vote**.

Bills to Pay: Motion Reagan/Freytag approve to pay the bills. **Approved Motion passed by unanimous vote**

BILLS TO PAY (US Bank) February									
					Expenditure Splits				
Ck #	Payee	Memo	Amount	CSWCD	GRANT				
2781	Stillwater Sciences	Lamprey Project LCRWC	\$9,018.00	\$0.00	\$9,018.00				
2782	Pershing	Retirement Payment	\$2,270.26	\$2,270.26	\$0.00				
2783	Ash Creek	Clatskanie PUD Project	\$3,001.00	\$0.00	\$3,001.00				
2784	Jennifer Heidrich	Cleaning	\$600.00	\$600.00	\$0.00				
2104			\$000.00	φ000.00	φ0.00				
2785	Lower Col. Estuary	Water Monitoring	\$6,042.58	\$6,042.58	\$0.00				

		Liability, Property, Crime & auto			
2786	SDIS	insurance	\$17,237.00	\$17,237.00	\$0.00
2787	US Bank Visa	Charges 01/04/22 – 02/01/22	\$3,619.91	\$3,619.91	\$0.00
		Conyers Creek, Carr Slough Phase 1,			
2802	Waterways Consulting	and Perkins Projects	\$21,529.16	\$0.00	\$21,529.16
		SUBTOTALS >>>>>>>	\$63,318.01	\$29,769.75	\$33,548.26
TOTAL REQUESTS >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>					

Public Comment

No comment

<u>REPORTS</u>

• <u>NRCS</u>

Hannah present to the board the annual Civil Rights Responsibilities for Partners. She read through and passed out a handout. She will send out an email for them to sign that they received the information. NRCS staff was at 25% capacity and now can be at 50%. Hoping to still be able to open the office in March. She is hoping to be in the office T, W, & TH until then. She has 10 applications for 2022 and will be working with the SWCD for 2023. Local work group went well. They should be announcing the job opening for Stacey's old position soon.

• <u>UNWC</u>

Michael talked about Hawkins Park and removal of Cotton woods awhile back. No restoration/planting has been done since. The UNWC is looking to do plantings.

OLD BUSINESS

- Audit Update: Audit has been received.
- **Carr Slough Phase 2:** Not too much discussion since want to wait for full board to discuss potentially purchasing property. Nathan and Selene have been talking with other SWCDs about their property purchases and managing the properties. Talked about easement potentials.
- **RCPP (Regional Conservation Partnership Program):** Amendment is looking good to add Carr Slough Phase 1.

NEW BUSINESS

- **IT Services:** Nathan talked about how we have server issues especially when we use VPN. Currently using Google Suite to mirror to Outlook email. Want to hire a new IT company to manage and maintain our system. Change to MS Azure cloud server, change to MS 365. Total to rehaul from current system \$9,048. Monthly total for maintenance would be about \$400 a month. It would save us about 50% a year. Board is happy about saving money.
- **Budget:** Nathan would like Michael to be added to the committee. Don't want to approve committee tonight would like to add a few more citizens to the list. If board has any suggestions email or call Nathan. Nathan presented the board with the budget calendar **Motion Eagle/Freytag** to approve the calendar as amended to change approval of committee from 02/16/22 to 03/16/22. **Approved Motion passed by unanimous vote Motion Eagle/Reagan** to name Nathan as budget officer. **Approved Motion passed by unanimous vote unanimous vote**

<u>REPORTS (cont.)</u>

• <u>BOARD</u>

Deb would lie to take role as Volunteer Coordinator for the Fair this year. Would like to do an activity for Children, brag about past, current, and future projects. Maybe get some letters from Cooperators. Hannah would like to help as the NRCS rep. Deb would love that and to get the watershed councils and OSU Extension involved too.

Eagle/ Reagan moved to adjourn meeting MEETING ADJOURNED 5:16

Respectfully Submitted by: *Malyssa Legg* Malyssa Legg, Financial Manager